

D. K. Govt College for Women (A), Nellore.
Internal Quality Assurance Cell
IQAC Minutes and Action Report 2021-2022

4-01-2022	<ul style="list-style-type: none"> ➤ It has been resolved to publish Research papers in peer reviewed / UGC Listed journals. <ul style="list-style-type: none"> a) For a paper published by 2 authors the first author will get 70% of the second author will get the remaining 6 points. b) For a paper published by 3 authors, the first author will get 14 points and the remaining 2 authors will get 6 points each. ➤ With regard to design of new curricula and course, as per the Andhra Pradesh State Council of Higher Education, Vijayawada (APSCHE) syllabus, Keeping in view the parent university i.e VSU , each new paper designed will be allotted 2 points. As this being an autonomous college and we can design the syllabus to a particular extent through BOS meetings 2 points will be allotted for each individual paper. ➤ Except for the above resolutions all the other points remain unchanged and to be followed under the guidance of APCCE. 	<ul style="list-style-type: none"> ➤ Criterion 3 In-charge was instructed to collect the data as per the UGC guidelines for paper publications. ➤ Each new paper designed by the staff in BOS are instructed to allot 2 points in their respective Annual Self Appraisal Report (ASAR) Preparation ➤ ASAR's prepared were evaluated by the principal and uploaded in the college website.
5-01-2022	<ul style="list-style-type: none"> ➤ It has been resolved to conduct an Inter-disciplinary National Webinar on 'Systems 	<ul style="list-style-type: none"> ➤ Conducted Inter-disciplinary National Webinar on 7-01-2022 Topic: 'Systems Biology'

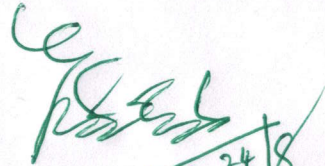
	<p>Biology' sponsored by IQAC on 07-01-2022 through Google Meet at 11AM to 1 PM. It has been decided to invite Prof. Arun Kumar T, IIT Chennai as the Resource person.</p> <ul style="list-style-type: none"> ➤ It has been resolved to conduct a National Webinar on ' Pedagogical Interventions and Curriculum Design Accreditation Perspective' sponsored by IQAC through Zoom platform on 12-01-2022 at 11AM to 1 PM . It has been decided to invite Prof. K.G.Srinivasa , National Institute of Technical Teachers Training and Research , Chandigarh as the Resource person. 	<p>Resource person : Prof Arun kumar T IIT ,Chennai Participants - 89</p> <ul style="list-style-type: none"> ➤ Conducted National Webinar on 12-01-2022 Topic: Pedagogical Interventions and Curriculum Design Accreditation Perspective Resource person : Prof K.G.Srinivasa Participants - 112
20-01-2022	<ul style="list-style-type: none"> ➤ As per the notification released by NAAC, Bangalore, due to Covid-19 pandemic, the last date of submission has been extended from 31st of January 2022 to 31-03-2022. ➤ It has been, hence, resolved that the in-charges of the criteria would submit the data of AQAR before 15-02-2022. 	<ul style="list-style-type: none"> ➤ All the in-charges are instructed to collect and submit AQAR data.
19-02-2022	<ul style="list-style-type: none"> ➤ It is also resolved to submit the AQAR 2020-2021 by 28-02-2022 ➤ It is resolved to submit IIQA by June, 2022. 	<ul style="list-style-type: none"> ➤ All the criterion in-charges collected 70% of the data and submitted to IQAC Co-ordinator. ➤ Action plan was prepared by IQAC Co-ordinator to collect the data for IQAC and SSR and distributed to the in-charges.
10-03-2022	<ul style="list-style-type: none"> ➤ It has been resolved to substitute K.Aparna Devi Lecturer in Home Science and Dr.S.Priyanka Lecturer in Bio-Technology in the place of Dr.J. Krishna Prasad Babu Lecturer in History as he was called back by his previous institution. The two new members will be taken into criterion 2. 	<ul style="list-style-type: none"> ➤ Dr.S. Priyanka and Smt.K.Aparna Devi have joined as numbers in criterion-2 on 10-02-2022.

	<ul style="list-style-type: none"> ➤ It has been resolved to complete the collection of data and submit by 19-03-2022. 	<ul style="list-style-type: none"> ➤ Data collection for AQAR 2020-2021 was in process 80% data was submitted to IQAC by criterion in-charges.
15-06-2022	<ul style="list-style-type: none"> ➤ It has been resolved to constitute a follow up and documentation committee in order to monitor the preparation towards NAAC. ➤ It has been resolved to update all the pending records and documents in the preparation for the NAAC. ➤ It has been resolved to complete the drafting of SSR by the end of the month of July, and submit by August 31-08-2022. ➤ It has been resolved that the in-charge of criterion 2 to incorporate all the C.V's and photos of the faculty on the college website. 	<ul style="list-style-type: none"> ➤ Follow up committee was constituted with Dr.K. Lalitha Kumari, Lecturer in Zoology, Kum. Salma, Lecturer in Physics as convenors. ➤ Instructions were given to the staff to update pending documents in their respective departments in view of NAAC submissions. ➤ 20% of the draft SSR preparation was completed by the IQAC team. ➤ A Google form was created and forwarded for the collection of faculty details. The collected data was uploaded in the website.
26-06-2022	<ul style="list-style-type: none"> ➤ It has been resolved to focus more on criterion 2 as it carries more weightage. ➤ The criterion in-charges and the members were instructed to go through the old SSR and note down the changes and differences. ➤ It has been resolved to submit IIQA by the 4th week of July and simultaneously work on SSR and see that 90% of it gets completed. ➤ It has been resolved that the IQAC co-ordinator along with criterion in-charges would brief the principal on NAAC progressions. 	<ul style="list-style-type: none"> ➤ 4 membered committee was drafted for criterion 2, additional IQAC coordinator was appointed as the criterion in-charge. ➤ Gap analysis was made by the criterion in-charges. ➤ 90% of IIQA and SSR data was completed. ➤ Accordingly IQAC team used to meet Principal.

27-06-2022	<ul style="list-style-type: none"> ➤ It has been resolved to do the refinement and improvement of all criteria wherever possible for the academic years 2020-21 and 2021-22. ➤ It has been resolved that SSR data will be submitted from 2016-2017 to 2021-2022. The pervious AQARs of the proceedings 4 years i.e from 2017-18 to 2020-21 have been distributed to all the criterion in-charges which will help in the preparation of SSR draft. ➤ It has been resolved that the support of the department of English will have to be sought for reviewing the documentation. 	<ul style="list-style-type: none"> ➤ Refinement and improvement documents were circulated to criterion in-charges and the data pertaining was collected. ➤ The criterion-in-charges were directed to collect SSR data for the past 5 years. ➤ Both soft and hard copies of AQARs were distributed to criterion in-charges. ➤ Department of English is requested to review and verify the documentation of SSR.
19-07-2022	<ul style="list-style-type: none"> ➤ It has resolved that all the criterion in-charges have to complete the documentation process regarding Qlm's and Qnm's allotted to them. ➤ Resolved to constitute a committee for the verification of the submitted Qlm's and Qnm's before final submission. The team of lecturers given below will help in the process. <ul style="list-style-type: none"> 1.IQAC Coordinator 2. Additional coordinators 3.Dr.Ch.Krishna Murthy 4.Smt. P. Umamaheswari 5.Smt. K. Aparna Devi 	<ul style="list-style-type: none"> ➤ 90% of the Qlm's and Qmm's was completed. ➤ A team was constituted to verify the completed data of SSR. Team: 1.Dr.P.M.V.Prasad 2. Dr.K.Suvarna 3. Smt.Ch.Vidhyulatha

16-8-2022	<ul style="list-style-type: none"> ➤ It is resolved to ➤ Submit CO'S and PO's by all the departments ➤ Extension activities must be done and submitted with dates before 31st August 2022 since the date in extended up to 31-08-2022. ➤ Research work for the last five years done by the staff should be incorporated. All publications from the transferred staff should be collected. ➤ Grievance redressal committee should extend services and conduct counselling .Everything should be documented. ➤ It is resolved to submit IIQA on 24-08-2022. 	<ul style="list-style-type: none"> ➤ Cos and Pos were collected from the departments. ➤ NSS, NCC, YRC extension activities documents were collected. ➤ Data pertaining to Criterion 3 was collected from present and transferred staff. ➤ Documentation of the data was completed. ➤ The necessary preparation for IIQA submission was completed.
	<ul style="list-style-type: none"> ➤ It is resolved to conduct an online webinar on "CO, PO mapping and attainment on 18-08-2022 by Prof. T.V. Suresh Kumar, Senior Director, Quality Assurance, Alliance University, Bengaluru. 	<ul style="list-style-type: none"> ➤ An online webinar was conducted to the staff on CO, PO mapping and attainment on 18-08-2022.

- Implemented Outcome Based Education.
- Curriculum developed addressing Local/National/Global needs.
- No. Of well qualified faculty with Ph.D's/ NET/ SLET has been increased.
- Infrastructure improved. Digital and virtual class rooms were established with all facilities. Furniture like Almairahs, Tables etc., were purchased from District Jail.
- Extension activities like Youth Red Cross , NSS and NCC etc., were improved to a maximum extent.
- Also


 Principal 24/8
 J.K.Govt. College for Women (A)
 NELLORE.